



ANNEX 1 – Information Request Form

Registration Number:

Is this Request for Personal information? Yes ☐ No ☐

Are you requesting this information on behalf of someone? Yes ☐ No ☐

*If yes attach certificate of approval/affidavit

Name:

NIN:

Address:

Phone number:

Email:

Description / Details of request:

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Is this the first request for this information? : Yes ☐ No ☐

Does this request relate to any other request issued?: Yes ☐ No ☐

What is your preferred mode of contact for enquiry about request or for notification of information readiness?

Email: Post: ☐ Phone: ☐



Official use:

Format of information: Hard Copy ☐ Digital ☐

Information Officer's notes:

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