

Tax Division
P.O Box 50, Maison Collet, Republic of Seychelles
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Sole Trader Payment by Instalment Form

This form should be completed by taxpayers in partnership for all formal request for payment by instalments. Applicants must ensure to insert the correct information on the form and to complete all required fields.

Section A: Application Details	
Tax Identification Number (TIN)	
Name of Business	
Name of Applicant	
National Identification Number or Passport Number	
Contact Number (Landline/Mobile)	
Email Address	
Residential/Business Address	
Section B: Business Tax Particulars	
Year of Assessments	
Due Date	
Amount Assessed	
Amount Owed	
Other outstanding taxes	
Source of Income	
Approximate Income per month	
Reason why immediate payment of the debt cannot be made to SRC	
What effort has been made to obtain money from bank or other lenders?	

Who owes the taxpayer money?

Name	Address	Amount

Details of monthly expenditure? (Business and Personal)

Proposed Payment Terms

Section C: Declaration

Signature of Applicant	I certify that the information provided in this application is true and correct.
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Date:	
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OFFICIAL USE

Payment Agreement

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Late Payment Penalty

Name of officer Approved By

Signature..... Signature:

Date Date