

Tax Division
P.O Box 50, Maison Collet, Republic of Seychelles
Telephone: 4293737, Fax: 4225565, E-mail Address: advisory.center@src.gov.sc
Certificate Application Form

This form should be completed as a formal request for any of the certificates listed below. Applicants must ensure to insert the correct information on the form and to complete all required fields.

Section A: Application Details	
Tax Identification Number (TIN) (If applicable)	
Name of Business (If applicable)	
Name of Applicant	
National Identification Number or Passport Number	
Contact Number	
Email Address	
Section B: Certificate Details	
Tick the respective box relating to the certificate you are applying for. The applicable fee (non-refundable) for each certificate is as stated below.	
	Withholding Tax Certificate: SCR 500 /-
	Tax Residence Certificate for International Business Company: SCR 400/- Period of Certificate: to
	Tax Residence Certificate for Company or Partnership: SCR 400/- Period of Certificate: to
	Tax Residence Certificate for Sole Traders: SCR 400/- Period of Certificate: to
	Certificate of Domicile (DGT form): SCR 400/- Period for Letter: to
	Tax Confirmation Letter: SCR 100/-
	Immovable Property Tax Clearance Certificate: SCR 100/-

	Income Tax Certificate: SCR 100/- Period of Certificate: to
	Tax Clearance Certificate: SCR 100/-
	Tax Exemption Certificate: Free
	Tax Letter Confirming Citizenship Without Having the Tax Identification Number: SCR 100/-
Section C: Declaration	
Signature of Applicant:	
Date:	

Important Notes:

1. Request for tax clearance certificate must be emailed to taxclearance@src.gov.sc
2. Requests pertaining to Tax Residence Certificate and Certificate of Domicile must be emailed to taxresidency@src.gov.sc The necessary documents must be submitted with the email for all Tax Residency Certificate applications as follows:
 - ❖ Certificate of Incorporation;
 - ❖ Memorandum and Articles of Association;
 - ❖ Register of Directors;
 - ❖ Register of Members;
 - ❖ Register of Beneficial Owner;
 - ❖ Certificate of Incumbency;
 - ❖ Letter of License Renewal.
3. For any other request besides the above, the completed form must be emailed to advisory.center@src.gov.sc.

Ensure to enclose a copy of the applicant’s identification card or passport with the form.